

REQUIREMENTS AND PROCEDURES
CHANGE OF MAJOR INTO KINESIOLOGY for AY 2008 - 2009

****IMPORTANT NOTES****

- Due to budgetary constraints and limited resources the faculty in the Kinesiology Department has suspended the Teaching Concentration until further notice. **Students who plan to follow the teaching concentration *MUST* enter the junior level teaching concentration classes no later than Fall Quarter 2008.**
- Students need to be aware that the Kinesiology Department is impacted and thus the process to transfer into the Department is extremely competitive.
- Students should carefully consider which of the Kinesiology concentrations they plan to follow, as changing concentrations after becoming a major, can slow down a student's timely progress toward their bachelor's degree.

PERFORMANCE CRITERIA

All students requesting a change of major must meet the following *minimum* requirements.

- ***Class Level***
 1. Have completed two quarters at Cal Poly.
- ***Academic standing***
 1. A minimum GPA of 2.75 in most recent ***two*** quarters at Cal Poly
 2. A minimum GPA of 2.75 in ***all*** Biology, Chemistry, Kinesiology, Math, Physics, Statistics, and Zoology courses completed that pertain to the Kinesiology major
 3. All Incompletes must be resolved
- ***Course/Competency requirements***
 1. Have completed 2 courses in Biology, Chemistry, Math, Statistics, Physics, and/or Zoology
 2. Have completed KINE 270 (Orientation to Kinesiology)
 3. Have completed KINE 250 (Healthy Living) ***or*** KINE 255 (Personal Health: A Multicultural Approach)

PROCEDURES

- The Kinesiology Department chair will accept Change of Major requests in fall, winter and spring quarters.
- Students requesting a change of major into Kinesiology must submit their application packet to the department chair's office by the ***end of the fourth week of classes***.
- Following a review of the applications the department chair will notify students of the status of their application by email by the end of the sixth week of the quarter.
- Students who are accepted into Kinesiology must complete the ***Change of Major Form*** before the end of the quarter; the form is available from the Office of Academic Records in the Administration building (Bldg. 1, Room 222)
- Students who were not accepted should collect their packets from the "student pick up box" located outside the Department office (Bldg. 43A, Room 453). The faculty encourages these students to update their packets and reapply the next available quarter.

APPLICATION PACKET

Cover page with the following information:

- a. Name and Empl ID number
- b. Local address with zip code
- c. Local telephone number
- d. E-mail address
- e. Total number of higher education units completed
- f. Current major and college
- g. Overall GPA
- h. Concentration for which you are applying

Second Section

- a. A copy of your current class schedule
- b. A copy of your transcript(s)
- c. List of all Kinesiology classes taken, complete with grades earned and grade point average for these classes (student must show calculation of GPA. See Grading Symbols in Cal Poly Catalog).
- d. A list of all Biology, Chemistry, Kinesiology, Physics, Statistics, and Zoology courses taken complete with grades and GPA for those listed. (Note minimum GPA required is 2.75 for all Concentrations and show calculation of GPA.)

Third Section

- a. A copy of the Kinesiology curriculum sheet for the catalog you are requesting with the courses you have completed crossed off, and the courses in progress circled.
- b. Next to the completed courses write in the grade and quality points you earned.

Fourth Section

- a. The fourth section should be a written statement indicating the Kinesiology concentration you desire, ***and why you want to enter that particular concentration.***
- b. The statement should be thorough enough to provide a complete understanding of, and justification for, your request.

NOTES:

- Please staple all materials for your application together and do not use a folder.
- DO NOT include a university change of major form.

**If you have any questions, please contact Dr. O'Bryant
Building 43A, Room 453
Phone 756-2545**